

Registration form

- Registrations cannot be acknowledged at the IBA Office after **Wednesday 26 September**
- This form is valid for one delegate only. Copies may be made for additional registrations

For office use only:

Membership number
Family name

PLEASE RETURN THIS FORM TO:

International Bar Association, 4th Floor, 10 St Bride Street, London, EC4A 4AD, United Kingdom Fax: +44 (0)20 7842 0091 Email: confs@int-bar.org

REGISTER ONLINE AT WWW.IBANET.ORG/CONFERENCES/ROME2018.ASPX AND MAKE IMMEDIATE PAYMENT BY CREDIT CARD

Completion and submission of this form to the IBA denotes that you have read and agreed to the terms and conditions covering registration fees, accompanying persons, refunds, social events, dietary requirements and cancellation/substitution as stated in the 'Conference Information' section in the preliminary programme.

Once your form has been processed, you will receive email confirmation and are required to make payment to the IBA for your registration unless you cancel your registration in accordance with the 'cancellation of registration' clause included in the 'Conference Information' section on pages 93-97 of the preliminary programme.

PERSONAL DETAILS *(Please attach your business card or write in block capitals)*

Title _____ Given name _____ Family name _____

Name and country to be shown on badge *(if different from above)* _____

IBA Membership number *(if applicable)* _____ Date of birth _____

Firm/company/organisation _____

Address _____

Country _____

Tel _____ Fax _____

Email _____

ACCOMPANYING PERSON(S)

Please note that an accompanying person fee is applicable. Accompanying person(s) must **NOT** be a member of the legal profession or use the conference as a business networking opportunity. Accompanying persons are not permitted to attend, under any circumstance, working sessions or general delegate lunches, with the exception of the Opening Ceremony and the Rule of Law Symposium.

1. Name _____ Country _____

2. Name _____ Country _____

SPECIAL DIETARY REQUIREMENTS

If you or your accompanying person(s) have special dietary requirements, due to allergen intolerances, medical, religious reasons or a life choice, please specify the requirement below. The IBA is unable to cater for dietary requirements other than for the above reasons.

After **Wednesday 26 September**, any dietary requirements submitted to us cannot be guaranteed.

Please tick box if you have allergen intolerances and specify _____

Please tick box if your guest has allergen intolerances and specify _____

Please state all other dietary requirements clearly, eg, I am a vegetarian; I do not eat red meat.

Disclosure of dietary information denotes you have agreed to the IBA sharing this information with relevant third parties who are providing catering on our behalf.

IN ORDER FOR YOUR NAME TO APPEAR IN THE CONFERENCE LIST OF PARTICIPANTS, AVAILABLE AT THE CONFERENCE, YOUR REGISTRATION MUST BE RECEIVED AT THE IBA OFFICE BY **FRIDAY 7 SEPTEMBER** AT THE LATEST.



VAT DECLARATION

Question 1 – Are you attending the conference on behalf of your business / law firm / company (including sole traders)?

Yes (Please go to Question 2) No (VAT is payable)

Question 2 – Is that business resident in Italy and has an ITALIAN VAT Number?

Yes (DO NOT PAY VAT) No (VAT is payable) Italian VAT number:

If you fail to provide a valid Italian VAT number, you will automatically be charged Italian VAT.

A REGISTRATION FEES

All prices are in Euro (€).

	<i>On or before 20 July</i>	<i>21 July – 26 September</i>	<i>At the Conference</i>	<i>Amount payable</i>
IBA members	€2,150	€2,475	€2,900	
VAT @ 22%	€473.00	€544.50	€638.00	
Total payable	€2,623.00	€3,019.50	€3,538.00	€
IBA members academics/judges (full-time)	€1,615	€2,475	€2,900	
VAT @ 22%	€355.30	€544.50	€638.00	
Total payable	€1,970.30	€3,019.50	€3,538.00	€
Senior lawyers*	€1,615	€2,475	€2,900	
VAT @ 22%	€355.30	€544.50	€638.00	
Total payable	€1,970.30	€3,019.50	€3,538.00	€
Public lawyers	€1,615	€2,475	€2,900	
VAT @ 22%	€355.30	€544.50	€638.00	
Total payable	€1,970.30	€3,019.50	€3,538.00	€
Young lawyers (under 30 years old)	€1,615	€2,475	€2,900	
VAT @ 22%	€355.30	€544.50	€638.00	
Total payable	€1,970.30	€3,019.50	€3,538.00	€
Corporate counsel**	€1,935	€2,475	€2,900	
VAT @ 22%	€425.70	€544.50	€638.00	
Total payable	€2,360.70	€3,019.50	€3,538.00	€
Non-members***	€2,580	€3,010	€3,340	
VAT @ 22%	€567.60	€662.20	€734.80	
Total payable	€3,147.60	€3,672.20	€4,074.80	€
Accompanying persons****	€280	€280	€280	
VAT @ 22%	€61.60	€61.60	€61.60	
Total payable	€341.60	€341.60	€341.60	€

TOTAL REGISTRATION FEES A

VAT (IVA)

The following will be applicable to conference registration fees and social functions purchased for the conference:

- Delegates are required to pay the total price including Italian Value-Added Tax (VAT) (22% at 22 January 2018 and subject to change).
- Delegates tax resident in an EU member state are able to recover VAT in accordance with the EU 8th Directive on VAT refund claims.
- Non-EU residents delegates are able to recover Italian VAT incurred under the EU 13th VAT Directive where their country agrees to take reciprocal measures.
- Due to individual circumstances, delegates should seek independent advice on their ability to recover VAT from a specialist adviser of the country in which the claimant is registered for tax purposes. Italian VAT refund procedures require that claims must be made by 30 September 2019.

International Bar Association
VAT No. IT 14708501003
c/o VAT representative (according to art.17 of DPR 633/1972) Luca Marena
Via Domenico Jachino, 97, 00144 Rome, Italy

*Reduced rate is offered to lawyers who are over the age of 65, have been an IBA member for more than 20 years and are no longer practising law.

**Reduced rate is offered to IBA Corporate Group Members. Please register online to obtain a 25 per cent discount on the IBA member fee.

***Non-members can register at the IBA rate if the IBA membership form is submitted at the same time as their conference registration.

****Accompanying person(s) must **NOT** be a member of the legal profession or use the conference as a business networking opportunity. See Conference information and registration fees for further information.

SPEAKERS

Please tick box if you are a speaker and ONLY attending your working session

Speakers attending the day of their session are only eligible to purchase social function tickets for the day they are speaking.

Please state the title of your working session and the day it is being held during the week of the conference.

Day _____

Session title _____

*To be completed by speakers **ONLY** who are participating in working sessions.*

WORKSHOPS

Please tick box if you are interested in attending:

Rule of Law Symposium, Friday 0930 – 1600

B CONFERENCE SOCIAL FUNCTIONS

For all conference social event sponsorship opportunities email: andrew.webster-dunn@int-bar.org

All prices are in Euro (€). VAT is 22%.

<i>Event</i>	<i>Price per place</i>	<i>Number of places required</i>	<i>Amount payable</i>
MONDAY 8 OCTOBER			
Arab Regional Forum lunch (A)	€67 (€54.92 + €12.08 VAT @ 22%)		€
European Regional Forum lunch (B)	€67 (€54.92 + €12.08 VAT @ 22%)		€
North American Regional Forum lunch (C)	€67 (€54.92 + €12.08 VAT @ 22%)		€
Women Lawyers' Interest Group lunch (D)	€67 (€54.92 + €12.08 VAT @ 22%)		€
TUESDAY 9 OCTOBER			
Asia Pacific Regional Forum lunch (E)	€67 (€54.92 + €12.08 VAT @ 22%)		€
Latin American Regional Forum lunch (F)	€67 (€54.92 + €12.08 VAT @ 22%)		€
WEDNESDAY 10 OCTOBER			
Legal Practice Division lunch (G)	€67 (€54.92 + €12.08 VAT @ 22%)		€
THURSDAY 11 OCTOBER			
African Regional Forum lunch (H)	€67 (€54.92 + €12.08 VAT @ 22%)		€
Section on Public and Professional Interest lunch (I)	€67 (€54.92 + €12.08 VAT @ 22%)		€
FRIDAY 12 OCTOBER			
Closing party (J)	€150 (€122.95 + €27.05 VAT @ 22%)		€
TOTAL CONFERENCE SOCIAL FUNCTIONS B			



C COMMITTEE SOCIAL FUNCTIONS

For all committee social event sponsorship opportunities email: andrew.webster-dunn@int-bar.org
All prices are in Euro (€). VAT is 22%.

<i>Event</i>	<i>Price per place</i>	<i>Number of places required</i>	<i>Time</i>	<i>Location</i>	<i>Amount payable</i>
MONDAY 8 OCTOBER					
Private Client Tax Committee lunch (AA)	€111 (€90.98 + €20.02 VAT @ 22%)		1300	Roof Garden Hotel Forum	€
Insolvency Section dinner (AB)	€100 (€81.97 + €18.03 VAT @ 22%)		2000	Roof Garden Les Etoiles	€
Committees on Environment, Health and Safety Law and Water Law joint dinner (AC)	€180 (€147.54 + €32.46 VAT @ 22%)		2030	Antico Arco	€
International Franchising Committee dinner (AD)	€75 (€61.48 + €13.52 VAT @ 22%)		2030	Hostaria Dell'Orso	€
TUESDAY 9 OCTOBER					
Committees on Insurance and Maritime and Transport Law joint excursion and lunch (AE)	€136 (€111.48 + €24.52 VAT @ 22%)		0900	Villa D'Este and lunch in Tivoli	€
Antitrust Committee lunch (AF)	€131 (€107.38 + €23.62 VAT @ 22%)		1230	Restaurant Camponeschi	€
Art, Cultural Institutions and Heritage Law Committee dinner (AG)	€75 (€61.48 + €13.52 VAT @ 22%)		2000	Antico Arco	€
Capital Markets Forum dinner, supported by the Committees on Banking Law and Securities Law (AH)	€99 (€81.15 + €17.85 VAT @ 22%)		2000	Cuccurucu	€
Corporate and M&A Law Committee dinner (AI)	€178 (€145.90 + €32.10 VAT @ 22%)		2000	Open Colonna	€
Investment Funds Committee and Private Investment Funds Subcommittee joint dinner (AJ)	€176 (€144.26 + €31.74 VAT @ 22%)		2000	La Rosetta	€
Law Firm Management Committee dinner (AK)	€155 (€127.05 + €27.95 VAT @ 22%)		2000	Roof Garden Hotel Forum	€
LGBTI Law Committee dinner (AL)	€117 (€95.90 + €21.10 VAT @ 22%)		2000	La Carbonara	€
Media Law Committee dinner (AM)	€180 (€147.54 + €32.46 VAT @ 22%)		2000	Antico Arco	€
Section on Energy, Environment, Natural Resources and Infrastructure Law (SEERIL) dinner (AN)	€148 (€121.31 + €26.69 VAT @ 22%)		2000	Romeo	€
Real Estate Section dinner (AO)	€134 (€109.84 + €24.16 VAT @ 22%)		2030	Hostaria Dell'Orso	€
Taxation Section dinner (AP)	€143 (€117.21 + €25.79 VAT @ 22%)		2100	Antica Pesa	€

<i>Event</i>	<i>Price per place</i>	<i>Number of places required</i>	<i>Time</i>	<i>Location</i>	<i>Amount payable</i>
WEDNESDAY 10 OCTOBER					
Mediation Committee lunch (AQ)	€180 (€147.54 + €32.46 VAT @ 22%)		1230	Antico Arco	€
Committees on Banking Law and Securities Law joint lunch, supported by the Capital Markets Forum (AR)	€145 (€118.85 + €26.15 VAT @ 22%)		1315	Antica Pesa	€
Arbitration Committee dinner (AS)	€180 (€147.54 + €32.46 VAT @ 22%)		1900	Acquario Romano	€
Aviation Law Committee dinner (AT)	€183 (€150 + €33 VAT @ 22%)		1930	Hotel Majestic	€
Committees on Anti-corruption, Business Crime and Criminal Law joint dinner (AU)	€108 (€88.52 + €19.48 VAT @ 22%)		2000	Ailanto Marriott Rome Grand Hotel Flora	€
Committees on Communications Law, Space Law and Technology Law joint dinner (AV)	€85 (€69.67 + €15.33 VAT @ 22%)		2000	Antica Pesa	€
Committees on Employment and Industrial Relations Law and Diversity and Equality Law joint dinner (AW)	€197 (€161.48 + €35.52 VAT @ 22%)		2000	Chiostrò del Bramante	€
Intellectual Property and Entertainment Law Committee dinner (AX)	€108 (€88.52 + €19.48 VAT @ 22%)		2000	Roof Garden Hotel Forum	€
International Construction Projects Committee dinner (AY)	€75 (€61.48 + €13.52 VAT @ 22%)		2000	Madre Roma	€
Maritime and Transport Law Committee dinner (AZ)	€127 (€104.10 + €22.90 VAT @ 22%)		2000	Taverna dei Mercanti	€
Closely Held and Growing Business Enterprises Committee dinner (BA)	€188 (€154.10 + €33.90 VAT @ 22%)		2030	Coffee House at Palazzo Colonna	€
Insurance Committee dinner (BB)	€136 (€111.48 + €24.52 VAT @ 22%)		2100	Gallura	€
THURSDAY 11 OCTOBER					
Litigation Committee lunch (BC)	€120 (€98.36 + €21.64 VAT @ 22%)		1245	Baja	€
Bar Issues Commission dinner (BD)	€92 (€75.41 + €16.59 VAT @ 22%)		2000	Al Pompiere	€
International Sales, Franchising and Product Law Section dinner (BE)	€176 (€144.26 + €31.74 VAT @ 22%)		2000	Acquolina	€
International Trade and Customs Law Committee dinner (BF)	€117 (€95.90 + €21.10 VAT @ 22%)		2000	La Carbonara	€
Immigration and Nationality Law Committee dinner (BG)	€183 (€150 + €33 VAT @ 22%)		2030	Hotel Majestic	€
Committees on Mining Law and Corporate Social Responsibility joint dinner (BH)	€134 (€109.84 + €24.16 VAT @ 22%)		2030	Hostaria Dell'Orso	€
FRIDAY 12 OCTOBER					
International Constructions Project Committee excursion and lunch (BI)	€90 (€73.77 + €16.23 VAT @ 22%)		0800	Guided tour of Ostia and Traiano Harbour and lunch	€
TOTAL COMMITTEE SOCIAL FUNCTIONS C					
TOTAL PAYMENT DUE A + B + C					



METHODS OF PAYMENT**Registration and payment****BY CREDIT CARD**

Register online at www.ibanet.org/conferences/Rome2018.aspx and make immediate payment by credit card **OR**

Complete the registration form and return by email to confs@int-bar.org or fax +44(0)20 7842 0091, then after 5 working days sign in to MyIBA www.ibanet.org/Access/SignIn.aspx?url=/MySite click on 'My Account' and click on 'PayMe' link.

NOTE: please do not send your credit card details on the registration form or within an email or fax.

BY BANK TRANSFER OR BACS PAYMENTS

PLEASE ENSURE THAT YOUR NAME, MEMBERSHIP NUMBER (if applicable) AND THE WORDS 'CON755-ROME' ARE INCLUDED AS THE PAYMENT REFERENCE.

Send bank transfers (or BACS) to National Westminster Bank, St James & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom using SWIFT and IBAN codes as follows:

Euro:

SWIFT code NWBKGB2L

IBAN Code GB58NWBK60721106570631

Pounds Sterling (converted at the current rate of exchange):

SWIFT code NWBKGB2L

IBAN Code GB05NWBK56000313270222

Sort Code 56-00-03

Account number 13270222

US dollars (converted at the current rate of exchange):

SWIFT code NWBKGB2L

IBAN Code GB55NWBK60730101286498

Please ensure that a copy of the bank transfer details is attached to your completed registration form and sent to the IBA office by email to confs@int-bar.org or by fax +44(0)20 7842 0091.

RECEIPT OF PAYMENT WITHOUT SUBMITTING A FULLY COMPLETED REGISTRATION FORM DOES NOT CONSTITUTE A 'COMPLETE' REGISTRATION AND WILL NOT SECURE YOUR PLACE AT THE CONFERENCE.

BY CHEQUE OR BANK DRAFT

Euro: by cheque or bank draft, drawn on a euro zone bank in favour of the International Bar Association.

Pounds sterling: by cheque or bank draft, drawn on a UK bank payable to the International Bar Association and converted at the current rate of exchange (www.xe.com).

US dollars: by cheque or bank draft, drawn on a US bank in favour of the International Bar Association and converted at the current rate of exchange (www.xe.com).

PLEASE SEND CHEQUES, WITH YOUR COMPLETED REGISTRATION TO :

International Bar Association

4th Floor, 10 St Bride Street, London EC4A 4AD, United Kingdom

Fax: +44 (0)20 7842 0091 Email: confs@int-bar.org

PLEASE TICK APPROPRIATE BOX BELOW

- I will pay by credit card online via MyIBA
- I have transferred the total payment due to the relevant IBA account and enclose a copy of the transfer
- I enclose a cheque/draft for the total payment due

The International Bar Association would like to keep in touch with you about relevant news, events, publications and membership. You can opt out of receiving information at any time by emailing member@int-bar.org or by logging into My IBA and updating your preferences. Your details will be included in the list of participants. If you do not want your details to be included in the list, please email confs@int-bar.org.

For further details on how your data is used and stored: www.ibanet.org/web_privacy_policy.aspx.